



— Share the Past —  
Experience our Future

Psi Iota Xi

Psi Iota Xi National Convention  
June 27-29, 2025  
Sheraton Hotel at Keystone  
Indianapolis, IN

February 24, 2025

Dear sisters,

The Upsilon Chapter is busy getting things ready for the Psi Iota Xi National Convention, which will be held at the Sheraton, Keystone at the Crossing, 8787 Keystone Crossing, Indianapolis, Ind., on June 27-29, 2025.

It's going to be a "totally tubular" evening at the Friday night welcome party hosted by Alpha Psi, Washington! You won't want to miss the 80s-themed Lip Sync War!

Saturday we will enjoy the world of art, present the debut Lifetime Achievement Award, and celebrate all the hard work that has gone into making the year a success for Psi Iota Xi.

During registration we are requesting each member in attendance donate 1-2 new or gently used books for Sunday during our Literature Day. These books will be donated to worthwhile programs in our service areas.

Our Raffle Committee is hard at work preparing for Convention as well! If you or your chapter would like to donate for our raffles, please contact Cori Shambaugh. This could be in the form of a complete basket, gift cards, or a monetary donation. Indiana chapters, please plan to bring your items to the 2025 Indiana State meeting in April. To fulfill the gaming license requirements, we need the fair market value of your donation. Please be sure to provide this information with your donation.

For Raffle questions or information, contact Cori at: 463-701-1494.

**Important Dates to Remember:**

- |                            |   |
|----------------------------|---|
| Registration Form/Payment  | - Due May 15, 2025 to Upsilon Chapter     |
| Memorial Form              | - Due May 15, 2025 to Zeta Xi Chapter     |
| Sales Room                 | - Due May 15, 2025 to Upsilon Chapter     |
| National Memorial Donation | - Due May 31, 2025 to Sara Overway, PNP   |
| Raffle Items               | - Contact Upsilon Chapter by May 31, 2025 |

Indiana Gaming License #013913





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## Agenda (tentative)

### Friday, June 27, 2025

Registration	4:30-7 p.m.
Sales Room Set Up	5 - 7 p.m.
Welcome Party	7 - 9 p.m.

### Saturday, June 28, 2025

Sales Room opens	7:30 a.m. - 4:30 p.m.
Registration/Raffles	7:30 a.m.
Business Meeting begins	9 a.m. (delegates seated by 8:50)
Project Presentation	11 a.m.
Lunch/Raffle	12 p.m.
Business Meeting resumes	1:30 p.m. (delegates seated by 1:20 p.m.)
Project Vote	2 p.m.
Business Meeting adjourns	4 p.m.
Cocktails/President's Reception	5:30 p.m.
Dinner	6 p.m.
Awards	7 p.m.
Raffles & Party	8-10:30 p.m.

### Sunday, June 29, 2025

Raffles begin	7:30 a.m.
Sales Room	7:30-11:30 a.m.
Business Meeting	9:30 a.m. (delegates seated by 9:20 a.m.)
Memorial Service	9:30 a.m.
Adjourn/Raffles	12 p.m.
New President's Reception	12:30 p.m.

*Note: Final agenda will be included in the confirmation packets/registration folders.  
Raffles: Indiana Gaming License #013913*





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## Hotel and Parking Information

The 2025 National Convention will be held at the  
Sheraton Hotel at Keystone  
8787 at Keystone Crossing  
Indianapolis, IN 46240

Reservations can be made by phone at 888-627-7814.

Be sure to state you are with **Psi Iota Xi**.

Or book online at [bit.ly/PIXcon2025](https://bit.ly/PIXcon2025) or scan the QR code below.



We have a block of rooms reserved at a rate of \$159 + tax per night.

The deadline for hotel reservations is May 23, 2025, to guarantee the special rate.

**Complimentary self-parking in attached parking garage and  
complimentary guest room WiFi.**





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## Registration Information, Fees, and Fines

### Information:

Please make sure all members of your chapter receive this information.

- Two accredited delegates must represent each active chapter at every business session and all meals. This includes paying for registration fees and meals.
- All members in attendance must pay registration fees including members working in the Sales Room.
- Please return the completed registration form with check including all fees and fines payable to Psi Iota Xi - Upsilon.
- The deadline for registration is postmarked by May 15, 2025.

### Fees:

Fee includes convention registration for Saturday and Sunday	\$50.00
Meals include Saturday Lunch and Dinner, Sunday Breakfast	\$197.00
Total Registration fee per Delegate:	\$247.00

### Fines:

In accordance with national bylaws, a \$25 late fine per chapter shall be imposed for failure to send fees for delegates by the registration deadline of postmark May 15, 2025. For each delegate NOT in attendance, a fine of \$50 plus the total registration fee is imposed. The total cost per delegate for non-attendance is \$297 (includes cost of meals, registration fee and fine).

*For registration questions, please contact Shelby McMaster at 317-439-8551 or [shelby.mcmaster@crossroadsff.com](mailto:shelby.mcmaster@crossroadsff.com).*





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# 2025 Convention Registration Form

## Form and payment due by May 15, 2025

<b>Chapter:</b>	<b>Chapter city:</b>
<b>Main contact name:</b>	<b>District:</b> <i>please circle one</i> East Central   West Central   Northeast   Northwest   Southeast   Southwest
<b>Address:</b>	<b>City, state &amp; zip:</b>
<b>Email:</b>	<b>Phone number:</b> (     )

**Note: Each chapter is required by the National Bylaws to send two (2) delegates.**

Name	1st time attendee?	Welcome Party (please circle one)	PNP Dinner \$25	Sat Breakfast 06/28 (optional) \$33	Sat Lunch 06/28 \$45	Sat Dinner 06/28 \$62	Sun Breakfast 06/29 \$40	Special Dietary Needs*	Registration Fee \$50	Total
Delegate 1		Yes or No			\$45	\$62	\$40		\$50	
Delegate 2		Yes or No			\$45	\$62	\$40		\$50	
		Yes or No								
		Yes or No								
		Yes or No								

Please print neatly. If more space is needed, please print additional page. Keep a copy of this form for your records and mail completed form and payment:

Upsilon chapter, c/o Shelby McMaster, P.O. Box 30, Maxwell, IN 46154. Must be postmarked no later than May 15, 2025.

**Make checks payable to Psi Iota Xi - Upsilon**

If you indicate special dietary needs, please mark the form and provide details on the back of form.

(\*) SPECIAL DIETARY NEEDS: VT - Vegetarian, VG - Vegan, GF - Gluten free



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## Meal Information

### **PNP Dinner**

- Past National Presidents: See invitation with menu in your individual registration packet.

### **Saturday Breakfast (optional) - \$33**

- Seasonal fresh fruit and berries
- Vanilla honey yogurt parfaits
- Assorted pastries, danishes, and muffins
- Chilled orange juice, cranberry juice, apple juice, freshly-brewed Starbucks regular and decaffeinated coffee, and assorted invigorating Tazo Teas

### **Saturday Lunch - Build-Your-Own Fajitas and Taco Bar - \$45**

- Southwestern chicken tortilla soup
- Grilled chicken & spicy taco meat
- Refried beans & black beans
- Chopped tomatoes, iceberg lettuce, diced onion, pico de gallo
- Shredded cheddar cheese, sour cream, salsa, corn salad, Spanish rice
- Warm tortillas, taco shells
- Tres leches parfaits
- Freshly-brewed iced tea and water

### **Saturday Dinner - \$62**

- Rosemary-infused chicken breast with a blackberry port wine reduction
- Keystone Salad
- Wild rice pilaf
- Seasoned vegetable
- Dinner roll
- Double chocolate cake

### **Sunday Breakfast - \$40**

- Seasonal fresh fruit and berries
- Assorted pastries, danishes, and muffins
- Farm-fresh scrambled eggs
- Crisp bacon
- Breakfast potato of the day
- Chilled orange juice, cranberry juice, apple juice, 2% milk, freshly-brewed Starbucks regular and decaffeinated coffee, and assorted invigorating Tazo Teas





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## 2025 National Convention Rules

Please familiarize yourself with these rules before arriving at National Convention. These rules will be adopted as we begin convention.

1. Convention shall be open to all members of Psi Iota Xi. During business meetings, non-delegates will be seated in the areas specifically reserved and separated from the official delegates.
2. Any problems with the chapter's delegates shall be referred to the credentials committee.
3. Voting:
  - a. Each active chapter shall have two official delegates, one vote each.
  - b. Each auxiliary chapter may have one official delegate with one vote.
  - c. Each member of the National Council shall have one vote.
  - d. Each state president and each past national president shall have one vote.
  - e. Each voting member shall vote in only one capacity. No proxy voting.
4. A chapter's delegates shall not be eligible to vote at convention business meetings unless their entire chapter's national and state fees and fines are paid.
5. If a delegate must be absent from a business meeting, a member of her chapter may register for the entire business meeting with the credentials committee and take the delegate's place.
6. Roll will be taken by the credentials committee at all sessions of the business meetings. Each delegate must sign her name and chapter on the proper credential ticket and give it to the credentials table before entering the convention meeting room.
7. Delegates shall be seated ten (10) minutes prior to the start of all meetings.
8. Each delegate shall be individually responsible to arrive promptly at the scheduled time for each event listing in the program.
9. Delegates or their alternates must be present at all business meetings of the convention. Any official delegate not attending a business meeting, unless represented by an alternate or previously excused by the national president, shall pay a fine of \$50. Requests by delegates to be excused early must be received in writing by the national president prior to the official opening of the convention's first business meeting.



## 2025 National Convention Rules - Page 2

10. The credentials committee shall be responsible for keeping an accurate count of voting delegates present at business meetings.
11. Members who are unable to rise for standing vote may request a voting card from the credentials chairman. When standing votes are taken, those members vote by raising the voting card while remaining seated.
12. The convention body shall rise for processionals and recessionals of national council as determined by the official program.
13. Only members of the voting body may introduce business or vote with the following exception: the chairman of the national committee may make motions relating to her committee.
14. A delegate or non-delegate wishing to speak to the convention shall approach a microphone, identify herself by name, chapter, town and be recognized by the chair before speaking.
15. All resolutions, motions, suggestions, and reports presented verbally to convention must be given to the chair in triplicate prior to their reading.
16. Debate during this convention shall be limited to two (2) minutes for each speaker. No one may speak a second time until all who wish to speak have spoken. No one may speak more than twice on the same question.
17. The report of each project representative shall be limited to seven (7) minutes.
18. All announcements, communication, and requests must be delivered by the pages. When addressing a note to a delegate, please indicate the chapter, district, and table number. Pages will not function during formal presentations such as speeches by council members, project representatives, or guest speakers.
19. The chair shall appoint three (3) members, including one (1) member from National Council who shall serve as chairman to correct and approve the minutes of the convention. A summary of the official transactions of this convention will be sent to all chapters. Chapters requesting a full set of minutes should request them in writing from the national secretary by July 25, 2025.
20. Please make an appointment if you wish to meet the officers, committee chairmen and/or parliamentarian.
21. There will be no passing of the hat for proposed projects.
22. All mobile devices are to be silenced during all meetings.







Name of deceased sister:	
Dates of her birth and death:	
Membership status at the time of her death (circle one):	Active    Honorary Active    Honorary Retired Honorary Conferred    Sustaining    Temporary Inactive National Member-At-Large    Alumnae
Name of family member:	
Address of family member:	
City, state, and zip:	

Name of deceased sister:	
Dates of her birth and death:	
Membership status at the time of her death (circle one):	Active    Honorary Active    Honorary Retired Honorary Conferred    Sustaining    Temporary Inactive National Member-At-Large    Alumnae
Name of family member:	
Address of family member:	
City, state, and zip:	

If you have any questions or need assistance, please contact Shirley at 812-599-2255.

Duplicate form if needed.



**Psi Iota Xi**  
**National Memorial Donation Form**

Date of donation: \_\_\_\_\_

Amount of donation: \_\_\_\_\_

Amount to Endowment Fund: \_\_\_\_\_

Amount to Project Fund: \_\_\_\_\_

In Memory of: \_\_\_\_\_

In Honor of: \_\_\_\_\_

If donation is for a deceased Psi Iota Xi member, please  
provide: Chapter name: \_\_\_\_\_  
Chapter city: \_\_\_\_\_

Family/Friend to be notified of donation:  
Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, state & zip: \_\_\_\_\_

Send acknowledgement to donor?  Yes  No

Please make checks payable to:

Psi Iota National Memorial Fund

Send to:

Sara Overway, PNP  
211 Princeton Ln.  
Logansport, IN 46947

*Your donation to Psi Iota Xi Memorial Fund is tax deductible  
to the full extent of the law.*

**Psi Iota Xi**  
**National Memorial Donation Form**

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## Sales Room Registration Form

### Sales Room Hours

Friday, June 27	-	5 - 7 p.m. set up only
Saturday, June 28	-	7:30 a.m. - 4:30 p.m.
Sunday, June 29	-	7:30-11:30 a.m.

Vendor Fees - 6 ft. table, cover/skirting, 2 chairs - \$35

### Guidelines

- Each chapter is responsible for running their booth.
- Bring your own change.
- No raffles are allowed in the Sales Room.
- Per Sheraton Hotel: Chapters can sell sealed, prepackaged dry goods (excludes beverages, no homemade food items). Please note these goods cannot be consumed in the meeting space.
- A listing of Sales Room participants and items will be in the registration folder.
- Any questions should be directed to Kara Wetzel, 2025 Sales Room Coordinator at 317-498-6921 or karastin.wetzel@gmail.com.
- **Mail your completed form and payment to: Upsilon Chapter, c/o Kara Wetzel, P.O. Box 30, Maxwell, IN 46154**

Note: Once your form is received, you'll receive a confirmation notice from Kara Wetzel.

Detach and mail bottom of form with payment - Postmark by May 15, 2025

Chapter name: \_\_\_\_\_

Chapter district: \_\_\_\_\_

Sales Room contact person: \_\_\_\_\_

Address: \_\_\_\_\_

City, state & zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_

Table: 6 ft. table \$35

Electricity needed (additional cost):  Yes  No (If yes, please call Kara to discuss)

Description of sales items: \_\_\_\_\_  
(required for registration packet)



**MUSIC  
CASH BAR**

**ALPHA PSI, WASHINGTON**  
presents

**RAFFLES  
FUN**

**BACK** *to*  
**80'S**

*Welcome  
Party*

**FRIDAY, JUNE 27, 2025, 7-9PM**  
**SHERATON AT KEYSTONE CROSSING BALLROOM**

**LIP SYNC BATTLE OF THE DISTRICTS**

**CHEER ON YOUR SISTERS AS THEY LIP SYNC  
MEGA HITS FROM THE 1980S!**

Vote for your favorite 80's group or soloist.  
Winners will be based on money donated.  
Donated money will go to the Long Term Project.



*Upsilon presents*

# A CELEBRATION OF SHOOTING STARS



Saturday, June 28, 2025  
Formal/Semi-Formal Attire

5:30 PM.....President's Reception  
6 PM.....Dinner  
7 PM.....Awards  
8-10:30 PM....Raffles & Party

**DANCING**

**CASH BAR**

**AWARDS**

Enjoy an unforgettable night dressed up fancy and making memories with your sisters!  
We will celebrate our collective impact and make the debut Lifetime Achievement Award.

*Psi Iota Xi*  
*2025 National Convention Charm*



Actual Size: 7/8 inches round (this is a rough estimate since it is the shape of a rose). This is a shiny nickel-plated silver charm (shading is only to show detail). Perfect for a necklace or bracelet. Great gift for new officers and members!!!

**(Please Print)**

Name \_\_\_\_\_ Chapter \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Pickup Options (circle one):            IN State Meeting            Convention

**OR**

**Shipping Cost: 1-6 charms Shipping \$6.00  
 7 or more charms or Priority Mail \$8.00**

Make checks payable to: Iota Sigma Chapter, Psi Iota Xi  
 Mail form and payment to: Ramona Simpson, P O Box 145, Collison, IL 61831

Item	Quantity	Price	Total
Charm		\$10 each	
Shipping			
		Total	

Office Use only  
 Date Paid

Amount Paid

Method of Payment: Cash                      Check Number